



**HEMET UNIFIED SCHOOL DISTRICT**  
1791 W. Acacia Avenue - Hemet, CA 92545 - (951) 765-5100

## **SPECIAL EDUCATION BEHAVIOR TECHNICIAN**

### **JOB SUMMARY**

Under the supervision of the Coordinator of Behavioral and Mental Health and Behavior Specialist the Behavior Technician will assist, tutor, and instruct students who present with behavioral and/or mental health needs. The Behavior Technician will assist with the direct implementation of skill-acquisition and behavior reduction plans developed by the Behavior Specialist. Additionally, the Behavior Technician will assist with the implementation of PBIS and Special Education programming.

### **ESSENTIAL JOB DUTIES AND RESPONSIBILITIES**

- Works directly under the supervision of the Coordinator of Behavior and Mental Health and the Behavior Specialist. The Behavior Technician will meet weekly with the behavior specialist to review student progress, data collection, and ethical issues.
- Collecting data using a variety of objective measurements; including continuous and discontinuous measurement, permanent product recording, and updating graphs.
- Conducting preference assessments, including stimulus preference assessments, social skills assessments, and assist with Functional Behavior Assessment procedures.
- Implementation of chaining procedures, stimulus control transfer, prompts, and fading procedures.
- Implementation of the following behavior change procedures; contingencies of reinforcement, modification of antecedent, differential reinforcement, extinction, and emergency response procedures.
- Completing documentation, including generating objective notes by describing what occurred during the school day.
- Collaborate with Behavior Specialist in providing staff development support in classroom management and other behavioral strategies. This includes modeling, coaching and providing feedback to classroom staff.
- Assist in the implementation of programs for students with behavioral and/or mental health needs (including, but not limited to autism and emotional disturbance)
- Provide support to students, as an itinerant, at various school sites, across various grade levels, disabilities, and educational placements for both long and short term periods.
- Assist in the delivery of professional development in areas related to behavioral and mental health including, but not limited to: educationally related mental health services; functional analysis assessment and data collection, positive behavior intervention and support plans, and evidence-based practices.
- Implement and promote positive behavior intervention supports throughout the District, including systems at individual school sites.
- Collect various data in accordance with students' IEPs, behavior support/intervention plans, and District procedures.
- Maintain student contact logs, student behavior logs, and professional development logs.
- Assist teachers and behavior and mental health team to create and adapt classroom tasks, materials, and curriculum to meet students' educational and behavioral needs.
- Promote a safe learning environment through continuous supervision of assigned student(s) in classrooms, cafeteria, on school grounds, to/from home and school, on community outings, and other locations as assigned.

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(Continued)

#### **ESSENTIAL JOB DUTIES AND RESPONSIBILITIES** (Continued)

- Assist in maintaining a clean, organized, and structured classroom and school environment.
- Assist students with personal health care needs as needed (washing, brushing teeth, toileting, etc.)
- Participate in meetings and professional development as assigned.
- Maintain a high level of professionalism, ethical behavior, and confidentiality regarding student specific information.
- Perform other related duties as assigned.

#### **KNOWLEDGE AND ABILITIES**

##### **Knowledge of:**

- Applied Behavior Analysis
- Behavior Management and Social Skills Programs
- Concepts of child growth and development
- Crisis and behavior management strategies and positive behavior interventions
- Basic curriculum knowledge including mathematics, reading, and writing
- Health and safety standards including universal precautions applicable to handling bodily fluids and other hazardous materials

##### **Ability to:**

- Provide support, demonstration, and feedback to staff
- Deal effectively with parents, support staff, teachers, administrators, and students
- Maintain high standards of confidentiality and professionalism
- Exhibit patience and compassion
- Organize and manage time effectively and work with frequent interruptions
- Work both collaboratively and independently
- Understand and follow oral and written directions
- Respond to crisis and emergencies in a calm and effective manner
- Learn, explain, and apply applicable rules, regulations, policies, and procedures

#### **EDUCATION AND EXPERIENCE**

**Education:** High School Diploma (or equivalent) and 48 College units, or an AA degree, or ability to demonstrate college level skills by passing the No Child Left Behind (NCLB) proficiency test.

**Experience:** Two years' experience working with students with special needs

#### **REQUIRED LICENSES AND/OR CERTIFICATES**

- Requires use of personal automobile, and the possession of a valid California Class Driver's License and proof of current and appropriate auto insurance coverage. If required to drive a District vehicle, must be insurable at standard market rates under the District's insurance policy.
- Valid First Aid and CPR Certification

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(Continued)

**PHYSICAL DEMANDS AND WORKING CONDITIONS**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out the essential duties and responsibilities of the position.

**Physical Demands:** Occasionally lift, push, pull, run, carry and drag up to seventy five (75) pounds; Walk, stand, continuously bend, stoop, and twist; Squat, kneel, climb stairs; Grasp and manipulate materials, equipment, and supplies (frequently); Use seeing, hearing, and speaking (continuously); Ability to apply appropriate techniques (approved crisis intervention) to mitigate the threat of harming self or others which may involve evading, blocking, and/or or restraining.

**Working Conditions:** Working conditions include: Indoor classrooms, outdoor school yard & grounds, student's homes, and community. Exposure to student and playground noise (moderate); seasonal temperatures, dust and wind.

Reasonable accommodation may be made to enable a person with disability to perform the essential duties and responsibilities of the position.

**EMPLOYMENT STATUS**

Bargaining Unit Position

Range 30

August 2016